

PAYMENT OF TUITION FEES, HOSTEL FEES and EXAM REGISTRATION

From March 2020



This document sets out the policy of Soroti School of Business for the payment of tuition fees, hostel fees and examination fees by students from March 2020.

1. All students must pay 50% of their tuition fees on the day they report at the beginning of each semester. Any student who does not pay at least 50% of their tuition fees will not be admitted for studies at the school.
2. Students will not be allowed to carry balance of tuition fees, hostel fees or examination fees into the following semester. In the very rare occasions when this might happen, the balances of all of the outstanding fees for the previous semester must be paid in full on the day the student reports for their next semester, in addition to the 50% of their tuition fees and 100% of their hostel fees if they are staying at the hostel. Any student who does not clear all of their outstanding balances from the previous semester will not be admitted to lectures in the new semester.
3. Hostel fees for Soroti School of Business from March 2020 are 160,000 Ush. Any students wishing to stay in the hostel must pay 100% of this amount on the day they report. Any student who does not clear all their hostel fees for the semester on the day they report will not be allowed to stay in the hostel and will be sent home immediately.
4. Students who do not stay in the hostel will be permitted to take tea and lunch at the school on the days they have lectures once they have paid 60,000 Ush for this provision. Any day student who does not pay 100% of this money will not be permitted to take any meals on the days they have lectures.
5. Every student reporting on their first day of each of their semesters must come with a ream of white plain computer printing paper. Any student who does not provide a ream of this paper on the day they report will not be admitted for lectures at the school.
6. The school does not provide students with funding for transport to go home or for personal items such as washing or bathing soap or toothpaste. All students must ensure they have enough money during the semester to provide for their personal needs.
7. Students who are registering for UBTEB examinations must first have cleared 100% of their tuition fees. Any student who does not clear 100% of their tuition fees will not be registered for examinations.
8. Payment for tuition fees, hostel fees and examination fees can be made at the school, which will incur the cost of bank charges on behalf of the payee. A receipt will be issued for every item paid by the student to the school administration. From two weeks after the date of the semester starting, anyone making payments for tuition, hostel or examination fees will be required to go to the bank themselves and will incur any charges levied by the bank.
9. Soroti School of Business will endeavour to get at SchoolPay code for each of its students from Semester 2 onwards, so that students can use this method of payment. All Semester 1 students must either make their payments to the school or, after the two-week period, directly to the bank.

February 2020